

2026 Ageing Positively Festival Application

Form Preview

Ageing Positively Festival 2026 Application Form

* indicates a required field

Collection Statement

The City of Casey (Council) collects your personal information through this application form to assess your eligibility for grant funding and inclusion in the Ageing Positively Festival. Information is collected with your consent, unless otherwise required or permitted by law under the Privacy Act.

Your information will be used to confirm eligibility, support assessment processes, and allocate funding. It may be shared internally with relevant Council departments to assist with assessment and to maintain your funding record.

General (non-personal) information, such as applicant name, project details and funding amounts, may be published on the City of Casey website, in the Ageing Positively Festival, and in Council publications and reports.

You can request access to or correction of your personal information by contacting Council on 9705 5200. Council is not responsible for any misuse of information once it has been provided.

I understand and agree to Council's collection statement *

Yes

Privacy Statement

City of Casey is committed to protecting your privacy. Your personal information will be handled in accordance with the Privacy and Data Protection Act 2014. All personal information collected by the City of Casey will only be used for the purposes outlined within our Privacy Policy. Council's Privacy Policy is available from our website www.casey.vic.gov.au/policies-strategies/privacy-policy and all Council Customer Service Centres. For further information about how Council manages and uses your personal information or how you can access and/or amend your personal information please contact Council's Privacy Officers via our website www.casey.vic.gov.au/council/contact/feedback-form or by calling on 9705 5200.

Event Criteria

- Plan and deliver a new event during October 2026 (something a little different from your usual program)
- Hold the event within the City of Casey
- Make sure your event feels safe, welcoming and accessible for Casey residents aged 55 years and over
- Offer your event for free or keep costs low where you can
- Open your event to everyone in the community, not just current members
- Align with the festival theme: **CONNECT CREATE CELEBRATE**

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Funding information

Eligible organisations may apply for a \$300 grant to support their Ageing Positively Festival event. Funding must be used for costs directly associated with the event, with only one allocation available per organisation. There is a limited pool of funding available. Submitting an application does not guarantee funding.

Eligibility To be eligible for the grant, applicants must:

- Be a not-for-profit community organisation
- Be non-political
- Hold current public liability insurance
- Hold an Australian Business Number. If your organisation isn't incorporated and not registered as a not-for-profit legal entity, you will require an auspice who is one or both of those things.
- Have no outstanding evaluation forms from previous festivals (applications with outstanding forms will not be considered)

Your Organisation Details

* indicates a required field

Organisation Details

Organisation name

Organisation Name

ABN

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

| Information from the Australian Business Register | |
|---|----------------------------------|
| ABN | |
| Entity name | |
| ABN status | |
| Entity type | |
| Goods & Services Tax (GST) | |
| DGR Endorsed | |
| ATO Charity Type | More information |
| ACNC Registration | |
| Tax Concessions | |
| Main business location | |

Must be an ABN.

Contact person name *

First Name

Last Name

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Position held in organisation *

For example, Secretary, Committee Member

Phone number *

Email address *

Insurance Details

Public Liability Insurance coverage is mandatory to participate in the Ageing Positively Festival.

If you are holding your activity or event at a City of Casey community venue, you can request to be covered by Council's public liability insurance for the event. A small additional fee for insurance will be payable as part of your venue hire fee.

What is the amount of your Public Liability Insurance coverage? *

You must have Public Liability Insurance - Minimum is \$20,000,000

Please attach a current copy of your Certificate of Currency

Attach a file:

Please note, a tax invoice or expired public liability insurance certificate will not be accepted.

If you are having difficulty attaching or uploading this document, please refer to the [Help Guide for Applicants](#).

Ageing Positively Festival Event Details

* indicates a required field

The information you provide is subject to approval and editing by the City of Casey.

This form will enable you to apply for one or multiple events. To add additional events, select the 'Add More' button at the bottom right-hand side of the page.

Title of your event *

For example 'Come and Try - Social Cycling'

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Event description *

Location of event. Please provide a full address. *

Address

Suburb State Postcode

Include the name of the facility, for example, City of Casey Civic Centre, Magid Drive, Narre Warren.
Must be an Australian post code

Event date *

Must be a date

Event start time *

For example, 9.00 am

Event end time *

For example, 10.00 am

What is the name(s) of the organisation(s) hosting the activity or event? *

This can be more than one organisation, for example, City of Casey and Monash Health.

Cost of entry *

- Free
 Gold coin donation
 Other:

Are bookings required? *

- Yes No

Taking bookings is recommended to support better planning and delivery of your event.

Will you provide refreshments or a meal? *

- Yes No

If yes, what type of refreshment or meal will be provided?

- Breakfast Morning Tea Lunch Afternoon Tea Dinner Tea and coffee
Other

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To add another event or activity, click on the 'Add More' button to the bottom right of this page.

When all of your activities or events are added, click on the 'Next Page' button at the bottom of the page.

Event Purpose and Alignment

What do you want your event to achieve, and how does it fit with the theme CONNECT CREATE CELEBRATE? *

How will participants stay connected to your group after the event? *

Who is the event for, and how will you engage diverse and isolated older adults? *

How will you promote your event to support strong attendance? *

What relevant experience do you have in delivering similar events? *

Budget

You can use this grant to help pay for things like;

- venue or room hire
- materials and supplies
- equipment hires such as sound or staging
- promotion and advertising your event
- fees for facilitators or guest speakers

If successful, how do you plan to spend the \$300 grant funds? *

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In-kind contributions are non-cash support that helps your event. This may include donated goods or services such as:

- Volunteer time
- Donated professional services.
- Free or discounted venue or equipment hire.

Will your organisation provide in-kind contributions? If yes, detail below.

If this application is successful

You will be contacted at the end of July if your event has been successful.

You must login to SmartyGrants and complete an invoice form so that payment can be made to your organisation's bank account.

The City of Casey will provide updates on when promotion will commence. Please ensure you are ready to take bookings from this time.

Authorisation

I am authorised and hereby agree on behalf of my group or organisation to submit an application to participate in the Ageing Positively Festival as indicated on this form.

Name of person who has completed this form *

First Name

Last Name

Position of person who has completed this form *

Thank you for your application to participate in the Ageing Positively Festival.
